

1. Under the provisions of Schedule 1A to the Higher Education Support Act 2003 (the Act) and chapter 3 of the Higher Education Support (VET) Guideline 2015, The Quality Training & Hospitality College Pty Ltd trading as Quality Training & Hospitality College (QTHC) ABN: 71 062 309 755 must comply with the VET Tuition Assurance requirements. This is to protect VET students in the event that QTHC ceases to provide a VET course of study in which a VET student is enrolled. The meaning of 'ceasing to provide a VET course of study' is set out in the *VET Guidelines*. A copy of this is available from <https://www.legislation.gov.au/Details/F2020C00001>.
2. In the event that QTHC ceases to provide a VET course of study in which a Domestic Fee For Service VET student is enrolled the VET student is entitled to a choice of;
 - a. An offer of a place in a similar VET course of study with a Second Provider without any requirement to pay the Second Provider any VET tuition fee for any replacement VET units (this is known as the 'VET Course Assurance Option');
 - OR**
 - b. A refund of their up-front VET tuition fee payments that the student commences but does not complete because QTHC ceases to provide the course of study of which the unit forms part. This is known as the 'Student Contribution / Tuition Fee Repayment Option'.
3. QTHC has met the VET tuition assurance requirements, as specified in the *VET Guidelines*, through current membership of the Independent Tertiary Education Council Australia - Tuition Assurance Scheme (the Scheme).

Contact details for ITECA – Independent Tertiary Education Council Australia are;

ITECA National Office

GPO Box 450
Canberra ACT 2601
T: 1300 421 017
F: 1300 421 018
E: enquiry@iteca.edu.au

ITECA New South Wales

GPO Box 1493
Sydney NSW 2001
T: 1300 421 017
F: 1300 421 018
E: nsw@iteca.edu.au

ITECA South Australia

GPO Box 1547
Adelaide SA 5001
T: 1300 421 017
F: 1300 421 018
E: sa@iteca.edu.au

4. If QTHC ceases to provide a VET course of study, ITECA will send each eligible VET student enrolled in the VET course of study a written VET Tuition Assurance Offer (the Offer) advising the VET student of the options available under the VET tuition assurance requirements. The Offer will include directions that the VET student must follow in order to notify ITECA of the choice they have made for each affected VET unit. ITECA will provide the Offer within twenty (20) business days after it knows or should know by reasonable enquiries that QTHC has ceased to provide the VET course of study.

5. The VET Course Assurance Option:

Under the VET course assurance option, a VET student will be offered a place in a similar VET course of study by ITECA. If the Vet student accepts this option, ITECA will make all the necessary arrangements to ensure a VET student is able to enrol with the Second Provider in the similar VET course of study. This offered VET course will lead to the same or a comparable qualification without any replacement VET units (that is, units that the VET student had commenced but not completed because the VET course ceased to be offered). A VET student will receive full credit from the Second Provider for any VET units if study successfully completed at QTHC.

6. The Second Provider nominated by ITECA may have different VET tuition fees to the fees the VET student would have paid for VET units of study which were part of the VET course of study QTHC ceased to provide but which the VET student had not yet started studying.

7. A VET student is not obliged to enrol in a VET course of study with a Second Provider offered by ITECA under the VET Course Assurance Option. However, if the student enrolls with any other VET provider there is no obligation on that VET provider to offer full credit transfer for the VET units of study completed with QTHC or to offer replacement VET unit/s free of charge.

8. Student Contribution / Tuition Fee Repayment Option:

Under the Student Contribution / Tuition Fee Repayment Option, ITECA undertakes to pay the VET student the total of any up-front VET payments already paid by the VET student for any VET units of student the VET student has commenced but not completed because the VET course ceased to be offered.

9. A Tuition Assurance Scheme is also available for International Students via the Tuition Protection Service (TPS) and the VSL Tuition Protection Fund for students who have enrolled under the VET Student Loans system. For further detail refer to the Policies specific to these schemes located on QTHC's website.

10. Publication:

This document will be published and publicly available on QTHC's website.

The Quality Training and Hospitality College will also advise students about where the Statement of VET tuition Assurance may be obtained from as part of their enrolment information.